作成日　年　月　日

業務内容引継書

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| 現担当者 |  |
| 新担当者 |  |

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|  | **重要度** | **引継内容** | **内容詳細** | **納期** | **引継 完了日** | **備考** |
| **01** |  |  |  |  |  |  |
| **02** |  |  |  |  |  |  |
| **03** |  |  |  |  |  |  |
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| **19** |  |  |  |  |  |  |